CAPPS Financials Governance Approved Enhancements

Date of Report: 09/23/19

Service Requests (SRs) Information

Enhancements (SRs) Approved by Governance – ACTIVE

Gov. Priority	SR #	Gov. Priority #	Requesting Agency	Product	Impacts All Agys	Module	Priority	Level of Effort	Short Description	Long Description	Synopsis of Request (Requirements)	Proposed Solution (How it would work/Customization Overview)	Status; *=Updates	Status Notes (additional Status information); *=Updates
1	8340	31.67	TMD	CAPPS Financials	Yes	Reports	High	Medium	Modify Req Status Report to filter by Purchaser.	Modify Requisition Status Report (TXCPO004) to provide additional parameters to support filtering of report by Purchaser in addition to Origin. When the Report Request Parameters are filtered by Origin, create further sorts to allow the report to be sorted by Requester rather than Requisition No.	• Add option to run the report by "Purchaser" and "Req Date" to/from, as well as "Origin." • If users run report by Origin and Req Date to/from, allow option to sort report by "Requester."	• Add "Purchaser" option to "Requisition Status Report" Run Control page. • If report is run by Origin and Req Date to/from, user has option to sort report by "Requester."	In Work	
2	4408	30.5	CAPPS	CAPPS Financials	Yes	AM	Medium	High	Interface surplus Assets from CAPPS to SPA.	Interface surplus Assets from CAPPS to SPA. CAPPS agencies have asked for us to develop a functionality to interface surplus assets from CAPPS to SPA in addition to having the ability to enforce all the edits pertaining to SPA.	CAPPS agencies have been asking/requesting to develop an interface to send surplus assets to SPA. In the present environment, agencies must use the SPA system for surplus related disposal (Soft Disposal), and when the Asset has gone through the surplus time cycle, the agency creates a hard disposal on the Asset. With this interface, agencies will be in sync at all the times with the SPA and will have less reconciliation issues.	Modify the CAPPS to SPA interface to include surplus soft disposals. Add any SPA required fields not already captured in CAPPS AM.	Hold	
3	**9027**	30.29	CAPPS	CAPPS Financials	Yes	Reports	Medium	Medium	Display DLT on GL Journal Print.	Currently, the GL JRNL Print does not display Descriptive Legal text (DLT). Users want to have DLT printed on the JRNL Print.	Add journal DLT comments to the "Journal Detail Print" report, between the journal header "Description" and the journal line information section.	Add Descriptive Legal Text to Journal Print report. **Navigation:** Main Menu → General Ledger → Journals → Create/Update Journal Entry, on the (Journal) **Line** tab, click the **Process** dropdown and select **Print Journal**.	***Complete**	Migrated to Production 9/12
4	11812	25	CAPPS	CAPPS Financials	Yes	Accounts Payable	Medium	Medium	Modify Voucher Build to copy PO Universal Fields.	Modify Voucher Build process to copy PO Universal Fields to EDI and Excel Spreadsheet uploaded PO Vouchers. Voucher Build app engine should be retrofitted to mimic the online Copy from Source Document "Copy PO only" or "Copy from PO Receipt" worksheet.	CAPPS Voucher Build process creates Payables PO Vouchers from EDI File or Voucher Excel Spreadsheet Uploader File by copying the associated Purchase Orders or Purchase Order Receipts information into the Voucher. The application engine program needs to be modified to allow the TX custom PO Universal fields and/or Confidentiality indicator from the Purchase Order/Purchase Order Receipt to be copied into the EDI PO Vouchers if these exist in the Purchase Order.	Modify Voucher Build program to copy PO Universal field plus Confidential Indicator from the Purchase Order into the EDI PO Voucher.	In Work	

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5	9329	23.75	CAPPS	CAPPS Financials	Yes	Accounts Payable	Medium	Project	Show the USAS Doc Type when a voucher is saved. Errors on Vouchers should put voucher in Recycle.	Currently, the USAS Doc Type is determined when the voucher is picked up by the USAS Outbound interface. The doc type is calculated by the PCC/T-code combination and can be overridden by the AET. If the user does not have the correct PCC or AET, the voucher is sent to USAS with an incorrect doc type and it is too late to correct it. Currently, when a voucher is saved, vouchers go through all of the edits. If an error occurs on a PS field, the voucher can be saved in "recycle" status until the errors are corrected. For the Texas fields, the voucher cannot be saved. The user must correct all errors. This is a problem, especially when users are working on large vouchers (such as procard) that have lots of voucher lines. There is a large risk that the voucher will be lost and that vouchers will have to be re-created. Sometimes a large voucher can take hours to complete.	• Display the full USAS Document Number upon voucher "save." • Modify CAPPS so that a voucher can be saved in "Recycle" status when an error is encountered on custom Texas fields.	When a voucher is saved the USAS Document Number will be displayed (field added under Payment Type on the Invoice Information tab) for all voucher styles. When a voucher is in error status due to failed validation of a custom field, the voucher will be eligible to be saved in "recycle" status. Save as "recycle" is currently possible when an error is found on a PeopleSoft-delivered field.	Acceptance Testing	
6	12584	22.17	CAPPS	CAPPS Financials	Yes	Interfaces	Medium	High	System Codes Copy Utility.	Create system codes copy page and utility to facilitate agencies" annual interface configuration exercise (journal crosswalk and other large volume interface setup values).	Several CAPPS interfaces require system code translate values be set up annually (new AY) for several values. In some cases, the volume of information requires special request "back-end" SQL insert requests for the support team and vendor to process. This page will allow agencies to perform the necessary "copy-forward" set up for their own system code setup required each year.	Create system codes copy page and utility to facilitate agencies" annual interface configuration exercise (journal crosswalk and other large volume interface setup values).	In Work	
7	**10788/10789/10790/10791**	21.83	CAPPS	CAPPS Financials	Yes	Reports	High	Medium	Add ability to run Pre-Release reports by Batch date.	Add additional data source to the USAS Pre-Release Reports so that the report can be run by any batch date	By design, the existing USAS Pre-Release reports only display payments which were sent to USAS but NOT paid yet. Therefore, the report data is only good for the current date. This change will allow for reports to be run for historical data.	Add additional data source to the reports to allow running of the report by USAS Sent Date.	***Rework**	Issue encountered during system test
8	7276	20.33	CAPPS	CAPPS Financials	Yes	Workflow	Medium	Low	Create the TJJD Business Objects Requisition workflow report in CAPPS.	Requesting that the TXEPO701B TJJD Requisiton Workflow Report be re-written to PeopleSoft and available as a statewide report.	The existing TJJD requistion workflow report will be copied to CAPPS Financials and available for use by all agencies and display information on their requisition workflow.	Report would be created in CAPPS and available as a statewide report.	In Work	

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9	**6112/6784**	20.14	CAPPSTJJD	CAPPS Financials	Yes	Reports	Medium Low	Medium	PO Print should Include Ship To Instructions and "Attention to" info.	Ship To Instructions included in the **Ship To Comment** area are not displayed on the printed PO. The configuration allows for specific location information (i.e., no loading dock, etc.) to be identified as included on documents and/or sent to vendor. The special delivery instructions are identified on the PO in the **Ship To Comments** link but do not print out on the PO document. Also, the "Attention to" is not being displayed on the "PO Print"/PO Dispatch.	• Include Ship To Comments on the PO Print report. • Add "Attention to" info in PO_LINE_SHIP table to the "PO Print Report."	• Add Ship to "Delivery Instructions" Location: under the PO Line comments, if any. • Add Ship to "Comments" Location: under the PO Header comments, if any. • Add "Attention to" info location: under the "Delivery Instructions" (see SR 6112), if any.	***Complete**	
10	10803/10804/10805/10806	19.14	TJJD	CAPPS Financials	No	Reports	Medium	Medium	BO Report Transaction by Vendor/Business Objects Report – Chartfield 1.	Since the report allows you to search by line vendor, can the line vendor name be added to the report as in the attached? / TJJD has various locations that may pay the same vendors. The way the report is designed we are unable to search for payments by location. Can Chartfield 1 be added to the prompt?	Add **Vendor Name** to TXEAP700B Transactions by Vendor report; needed for multi-vendor vouchers. Currently, the Statewide Transactions by Vendor TXEAP700B report does not display vendor name next to the line vendor ids. This is not an issue with single vendor voucher because the report breaks by vendor id and presents the sum. Vendor ID and vendor name are displayed on the top of each group. However, with multivendor voucher, when the report is searched by the header vendor, not showing vendor name next to line vendor ID leaves guess work to the report user. Users must look it up outside the report for relevant vendor name. Adding vendor name next to the line vendor ID improves user efficiency. Currently, the Statewide Transactions by Vendor TXEAP700B report does not allow users to search for payments by location. Add a prompt for Chartfield 1 to allow this.	Add Vendor Name to report tabs "Transactions by Vendor with PO and Receipt Info", "Transactions by Vendor" and "Transaction Detail" next to "Line Vendor." Add prompt for Chartfield 1 to allow search for payments by location. Note: This is a Business Objects report - it will be rewritten as a PeopleSoft report.	In Work	
11	11092	18.25	CAPPS	CAPPS Financials	Yes	Accounts Payable	Low	Low	Add Freight and Miscellaneous charges to Voucher Page.	Modify the Voucher Invoice Information page, Distribution Line to display the prorated freight amount and miscellaneous charges.	Prorated freight and misc charges entered on the PO or at the voucher header are prorated to the voucher distribution lines although it is not displayed on the voucher page or Voucher Print at the line level. These charges are included in the Voucher Print on the Document Total but not in the detail line amount. This is misleading as the charges are included on the actual USAS document detail transactions.	Add Freight, Miscellaneous Charges, and Monetary Amount (Merchandise amount + Freight + Misc Expenses) to the distrib line on the voucher page	In Work	

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12	**7995**	17	DMV	CAPPS Financials	Yes	Reports	Medium	Medium	Add GL Chart information to the Purchasing Receiving – Payment Status report.	TxDMV requests that the GL Chartfield information be added to the report - Purchasing Receiving Payment Status.	Add a Chartfield Information tab under the Dstribution icon. Include: • Status • GL Unit • Operating Unit • Account • Fund • Dept • Program • Appnm/PCA • AY • chartfields	User selects "Distrib" icon and Chartfield Information tab to display the information.	***Rework**	Issue encountered during system test
13	7794	15.43	SOAH	CAPPS Financials	Yes	Reports	Low	Medium	Modify the Requisition Status report (TXCPO004) - search by all origins within a timeframe.	Agency wants this Requisition Status report to be enhanced to allow us to search by all origins within a time frame from the report parameters page. In addition, a report key to explain what all the data means. Currently it is in one letter data that we don't know what they mean.	• Add option to run the report by Req Date range for "ALL" origins. • In report body, change the "field" label from "Status" to "Req Status" (top line) and "PO Status" (bottom line); and show their "translate value." • In the "bottom line, it should show "PO Status" from "PO Header" table; instead of "PO Post Status" from "Req Header" table (an error in the original design). Center the report title in the header section.	• Add option to run report by Req Date range for "ALL" origins to the "Requisition Status Report" Run Control page • Update "Status" heading and values in the report detail section to include the "Req Status" (REQ_HDR.REQ_STATUS) and "PO Status" (PO_HDR.PO_STATUS); display translate values.	In Work	
14	10924	15.25	CPA	CAPPS Financials	Yes	Reports	High	Medium	Add Data Fields to CAPPS Report.	Add data fields for total POs by Buyer and Total Amount and at the end of the report add a Grand Total POs and Grand Total Amount.	Add "Sub Total" count and amount by buyer and "Grand Total" count and amount to PS delivered "PO Listing by Buyer Report", POX4012.	Add "Subtotal" to each group and "Grand Total" at the bottom of the report with: 1. Subtotal PO Count/Amount by Buyer/Business Unit. 2. Subtotal PO Count/Amount by Buyer. 3. Grand Total PO Count/Amount for "All" buyers.	In Work	
15	9759	14	CAPPS	CAPPS Financials	Yes	Accounts Payable	Low	Medium	Add warning when crossing Bus Units in a voucher.	CPA requests an enhancement to add a warning message to display when creating a voucher with one Business Unit and then pulling a Purchase Order or Receiver from a different Business Unit. Since this is functionality that some agency may use, a warning message would help CPA (and perhaps others) that do NOT use this functionality. A simple warning message will help prevent mistakes.	When a user has access to multiple Business Units, it is possible to copy a PO from a BU that does not match the BU on the voucher, resulting in the voucher having to be deleted. A simple warning message will provide the user with ample warning to change the PO BU prior to copying a PO.	1. Add a warning message to the Copy from Source Document, Copy PO functionality if the PO BU does not match the BU assigned to the voucher. 2. Add a warning message to the Copy from Source Document, Copy Worksheet functionality if the PO BU does not match the BU assigned to the voucher. This warning message will be displayed when copying from the "PO Receipt" or "Purchase Order Only." 3. Warning: PO Business Unit does not match the Business Unit assigned to the Voucher for the PO being copied. Select **OK** to continue or **CANCEL** to go back and change the PO Business Unit."	In Work	

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16	**12373**	12.6	CAPPS	CAPPS Financials	Yes	Accounts Payable	Medium	Low	Add Additional Pages to AP WorkCenter.	Add the following pages: • Batch Voucher Approval • Worklist • PO Document Status page • PO Inquiry Balance • PO Activity Summary • PO Document Status • Quick Invoice Entry The PO Document Status, PO Inquiry Balance, PO Activity Summary should go under a new heading for Purchasing. Batch Voucher Approval Should go under the Processes Section "Worklist" and "Quick Invoice Entry" hyperlinks could go in the "Main" tab under the "Vouchers" section. Voucher Spreadsheet Upload hyperlink could go under the "Reports/Queries" tab under the "Processes" section.	Adding additional pages to the AP WorkCenter will provide additional information for agencies in a centralized location.	Add additional pages to the AP WorkCenter.	***In Work**	
17	**9159**	11.4	CAPPS	Yes	Yes	Accounts Payable	Low	Low	Template Voucher should pull in DLT Comments.	Modify the Voucher "Copy from Template" functionality to copy DLT stored on a template voucher.	Modify the Voucher "Copy from Template" functionality to copy DLT stored on a template voucher.	Currently, vouchers with the Template Voucher style can be saved with Descriptive Legal Text comments, but the comments are not copied to a new voucher when copied from the template voucher. The Voucher "Copy from Template" functionality will be enhanced to copy DLT stored on a template voucher.	***Rework**	Issue encountered during User Acceptance testing
18	10777	11	CAPPS	CAPPS Financials	Yes	Purchasing	High	Medium	Add field and change label on Statewide LBB Report.	Due to recent enhancements to the LBB Interface report needs to have a field added and a label changed. The name of the report in CAPPS is TXLBBINTFR.	The existing report pulls contract info from an out-dated table. A new table was created to store reportable contract info from "Purchasing" module, as such an update to the report is needed in order to pull contract info from both sources – "Purchasing" and "Contract."	Add field "Source" and change labels fro m"New Contract" to "New Record" and "Contract ID" to "Record ID."	Assigned	
19	**14289**	10.33	TPFA	CAPPS Financials	Yes	General Ledger	Medium	Medium	Journal Approval Status & Approval History.	Add the Journal Approval Status and Approval History to the TXEGL505 Journal Detail Print Report.	Add Approval Status and History to the Journal Detail Print report. This will be useful for audit purposes and approval history reference.	Add approval status to the report header and complete approval history after the journal detail in the report.	***Complete**	Migrated to Production 9/12